



**ACCREDITATION ADVISORY COMMITTEE**

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# **ANNUAL REPORT**

**2021-2022**

## OVERVIEW

The annual report provides a summary of the Accreditation Advisory Committee's (AAC) operations since commencement in May 2021.

According to its [Bylaws](#), AAC provides leadership for the overall direction of, and support for, programme accreditation and associated initiatives. The Committee's current membership is presented in Appendix 1.

As of July 18, 2022, the Committee has held seven meetings:

|                       |                      |
|-----------------------|----------------------|
| #1 May 5, 2021        | #5 November 2, 2021  |
| #2 May 19, 2021       | #6 February 22, 2022 |
| #3 September 2, 2021  | #7 June 2, 2022      |
| #4 September 28, 2021 |                      |

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## KEY ITEMS ON THE AGENDA

The main items discussed by the Committee during the course of the year included:

### 1. Accreditation Timeline

The accreditation timeline proposed by relevant Schools and considered by AAC is outlined in Appendix 2.

### 2. Curriculum Revisions

The programme revisions have been implemented to align with the requirements of relevant accrediting bodies, in particular pertaining to the programme and course learning outcomes.

Detailed information on modified programmes is available in the [Academic Quality Committee Annual Report](#).

### 3. Assurance of Learning (AoL)

Evidencing students' achievement of learning outcomes by Schools has included:

- development of approaches to AoL in accordance with the requirements of relevant accrediting bodies;
- development of Performance Indicators (ABET accreditation);
- curriculum mapping and assessment.

### 4. Addressing Other Accreditation Requirements

AAC members recognised the importance of:

- continuous improvement - a documented process for assessing and evaluating the extent to which the student outcomes are being attained;
- establishment of Industrial Advisory Boards (ABET).

### 5. Institutional Support and Sharing Good Practice

AAC members, Academic Quality Enhancement and Institutional Research and Analytics (IR&A) shared the experiences and resources pertaining to accreditation process (e.g. the use of IR&A data outputs for indirect evidence of AoL).

## **FUTURE STEPS**

The Committee recommended:

- acquisition of a curriculum management software;
- provision of additional administrative support;
- building the awareness of accreditation requirements amongst faculty members and providing relevant support.

The Committee plans to continue addressing generic and specific requirements of accrediting bodies and Schools' needs.

## **NOTES**

This report has been submitted to Academic Council for information.

Submitted by:

Duncan Priestley, Chair of the Committee

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Date:

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**Current Membership of the Accreditation Advisory Committee**  
(June, 2022)

| #  | Member   | Name  |
|----|--|---|
| 1  | Chair  | Duncan Priestley, General Director of Institutional Effectiveness |
| 2  | Deputy Chair, Graduate School of Business representative | Jenifer Lewis, Associate Professor                                |
| 3  | Office of the Provost representative                     | Felly Chiteng Kot, Head of Institutional Research                 |
| 4  | Graduate School of Public Policy representative          | Colin Knox, Vice Dean for Academic Affairs                        |
| 5  | Centre for Preparatory Studies representative            | Laurence Kinsella, Head of Discipline                             |
| 6  | School of Engineering and Digital Science representative | Akhan Almagambetov, Associate Professor                           |
| 7  | School of Sciences and Humanities representative         | Anton Desyatnikov, Department Chair, representing STEM Programmes |
| 8  | School of Medicine representative                        | Syed Ali, Vice-Dean for Academic and Student Affairs              |
| 9  | School of Mining and Geosciences representative          | Nasser Madani, Assistant Professor                                |
| 10 | Graduate School of Education representative              | Ali Ait Si Mhamed, Associate Professor                            |
| 11 | Faculty Senate representative                            | Amoussou Coffi Adoko, Assistant Professor                         |

**Programme Accreditation Timeline (as proposed by Schools)**  
February 22, 2022

